

# STEP UP SCHOOL



(Under the aegis of ABESIT)

Campus 4, 19th Km. Stone, NH-09 Ghaziabad 201009  
Phone: 8448583380/81, 9711060916/17; Website: www.stepupschool.in

## **REQUEST FOR WITHDRAWAL OF SCHOOL TRANSPORT FACILITY**

Name of Student \_\_\_\_\_

Admission No. \_\_\_\_\_ Class & Section \_\_\_\_\_

Pick-Up/Drop-off Point \_\_\_\_\_ Bus Route No \_\_\_\_\_

Date of application for withdrawal      

D	D	M	M	Y	E	A	R
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Date from when withdrawal effective      

D	D	M	M	Y	E	A	R
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New mode of Dispersal \_\_\_\_\_

Reason for Withdrawal \_\_\_\_\_

\_\_\_\_\_  
Name of Parent \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

### **FOR OFFICE USE ONLY**

Month till which Transport Fee is paid \_\_\_\_\_

	Name	Signature	Date
Transport Manager			
Class Teacher			
Processed & Verified By			
Approval of Principal			

Remarks: \_\_\_\_\_

\*The form should be submitted in hand at the office from 8:00am to 2:00pm on all working days.

\*Date of application of withdrawal should be submitted at least 15 working days prior to the date when withdrawal is expected to be effective.