

STEP UP SCHOOL



(Under the aegis of ABESIT Foundation)
Campus 4, 19th Km. Stone, NH-24, Ghaziabad, Uttar Pradesh 201009
Website: www.stepupschool.in, Email: info@stepupschool.in
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TRANSFER CERTIFICATE

S.No:- _____ Admission No: _____

1. Name of the Student: _____
2. Father's Name: _____
3. Mother's Name: _____
4. Guardians Name: _____
5. Nationality/Religion: _____
6. Category to which the Student belongs: _____
7. Date of Admission: -----DD ----- MM-----YYYY in class _____
8. Date of Birth according to the admission record (In Figures) _____
(In Words) _____
9. Last class in which the Student studied: _____ Session _____
10. Student promoted to/detained in class _____ Session _____
11. Subjects: (i) _____ (ii) _____ (iii) _____
(iv) _____ (v) _____ (vi) _____
12. Total Number of working day: _____
13. Total Number of working days present: _____
14. Fee concession availed (if any) _____
15. General Conduct: _____
16. Games played or extra co- curricular in which the Pupil usually take part : _____
17. Date of application of Transfer Certificate: _____
18. Date of issue of Transfer Certificate: _____
19. Reason for leaving the school: _____
20. Other Remarks: _____

Signature of
Class Teacher

Checked By

Signature of
Principal/Headmistress

(This is a sample copy, not to be printed. Kindly collect original copy from Account Office)